

# **Annual Quality Assurance Report (AQAR)**

*submitted to*

**National Assessment and Accreditation Council**

**(NAAC)**

**By**

**Margtamhane Education Society's**

**Dr. Tatyasaheb Natu College of Arts &**

**Senior College of Commerce**

**(Re-accredited by NAAC with 'B' Grade with a CGPA of 2.41)**

**At & Post Margtamhane, Taluka Chiplun, District Ratnagiri – 415702.**

**MAHARASHTRA**

*Academic Year. June 1, 2015 to May 31, 2016*

# The Annual Quality Assurance Report (AQAR) of the IQAC

*Academic Year. June 1, 2015 to May 31, 2016*

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

Institution e-mail address

Contact Nos.

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mrs. Rajashri Pradip Kadam

Mobile:

8805113374 / 9405546004

IQAC e-mail address:

dtnciqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) \_\_\_\_\_ MHCOGN 10872 \_\_\_\_\_

NAAC Executive Committee No. & Date:

EC/55/RAR/026 Date 27/03/2011

1.4 Website address:

natucollege.org

Web-link of the AQAR:

[http://natucollege.org/AQAR/AQAR\\_15-16.pdf](http://natucollege.org/AQAR/AQAR_15-16.pdf)

#### 1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C	55.05	2004	March 2009
2	2 <sup>nd</sup> Cycle	B	2.41	2009	March 26, 2016
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC: DD/MM/YYYY

07/07/2004

1.7 AQAR for the year (for example 2010-11)

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 26/09/2012 (DD/MM/YYYY)
- ii. AQAR 23/09/2013 (DD/MM/YYYY)
- iii. AQAR 05/08/2014 (DD/MM/YYYY)
- iv. AQAR 13/01/2016 (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women   
Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

University of Mumbai

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="00"/>		
University with Potential for Excellence	<input type="text" value="00"/>	UGC-CPE	<input type="text" value="00"/>
DST Star Scheme	<input type="text" value="00"/>	UGC-CE	<input type="text" value="00"/>
UGC-Special Assistance Programme	<input type="text" value="00"/>	DST-FIST	<input type="text" value="00"/>
UGC-Innovative PG programmes	<input type="text" value="00"/>	Any other ( <i>Specify</i> )	<input type="text"/>
UGC-COP Programmes	<input type="text" value="00"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="05"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>		
2.3 No. of students	<input type="text" value="02"/>		
2.4 No. of Management representatives	<input type="text" value="02"/>		
2.5 No. of Alumni	<input type="text" value="01"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>		
2.8 No. of other External Experts	<input type="text" value="01"/>		
2.9 Total No. of members	<input type="text" value="15"/>		
2.10 No. of IQAC meetings held	<input type="text" value="03"/>		
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="03"/>	Faculty <input type="text" value="√"/>
Non-Teaching Staff Students	<input type="text" value="√"/>	Alumni <input type="text" value="√"/>	Others <input type="text" value="√"/>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. Workshop on Translation
2. Workshop on API
3. Workshop on Use of ICT in teaching & learning

2.14 Significant Activities and contributions made by IQAC

- IQAC has conducted a workshop on the Use of ICT in Teaching-Learning Process.
- IQAC and Department of Hindi jointly conducted workshop on 'Translation of Literary Creation'.
- IQAC has conducted guidance session on Stress Management.
- IQAC has conducted certificate course on 'Yoga'.
- IQAC has guided N.S.S. and W.D.C. to conduct community outreach activities.
- IQAC has guided research committee to send proposals for Minor Research Project to U.G.C.
- IQAC has conducted workshops on "How To Prepare various NAAC criteria"

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
See Annexure I	

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes  No

Management       Syndicate       Any other body

Provide the details of the action taken

Management has subscribed following Diploma Courses:

1. Diploma course in Business Management of University of Mumbai.
2. Diploma course on Communication & Journalism.
- 3 Management has extended infrastructural facilities by.1000sq

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	02			02
Others				
<b>Total</b>	02			

Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*See Annexure II

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	08	00	00	02

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10	--	--	--	--	--	--	--	10	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

01

10

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	06	Nil
Presented papers	03	04	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT enabled teaching
- Collaborative Teaching (Group Discussion, Quiz, Debate etc)
- Regular Assessment

**Audio-visual Methods:** The video versions of stories and poems are used to make the teaching learning process more interesting.

2.7 Total No. of actual teaching days during this academic year 190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Double Valuation, Photocopy

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 01 -- --

2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division						
		O %	A %	B %	C %	D %	E%	Failed
B.A.	45	00	08	14	12	01	00	10
B.Com.	56	00	05	24	07	07	01	11

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

**A) CONTRIBUTION OF IQAC IN TEACHING LEARNING PROCESS:**

- ICT Centre is made available and free internet access is given to both staff and students.
- Guidance Sessions of outside faculty for T.Y.B.A. students are organized.
- PPT Competitions for students are organized.
- Inter-Class Research Competitions for students are organized.
- Students are deputed for University Research Convention.
- Students are motivated for extra reading.
- Workshops on ICT based pedagogical skills are organized.
- Feedback on classroom teaching is obtained and communicated it to the concerned faculty.
- Periodical meetings of the HODs are conducted and ways and means for quality sustenance and enhancement are discussed.

- Faculties are motivated to participate in seminars, workshops, conferences organized by other colleges.

## **B) MONITORING AND EVALUATION OF IQAC IN TEACHING LEARNING PROCESS:**

- The IQAC in its last meeting of the academic year figures out the academic calendar of the whole year and keeps a close watch on its strict, soft and smooth execution.
- Principal monitors the completion of the syllabus by personally observing the teaching of our faculty by maintaining his own observation diary.
- **Students' Feedback System:** Anonymous feedback is obtained from the students every semester. The data analyzed by outside agency is then communicated to the concerned faculty by the Principal. Suggestions received from the students are also shared with entire faculty. Those having poor score of feedback are asked to improve upon where as those having good feedback are appreciated orally and are asked to keep it up.
- **Suggestion Box:** The suggestions received from students pertaining to teaching are directed to the concerned faculty which is again reflected on constructively by the said faculty to enhance their teaching.
- **Parent Teacher- Students Scheme-** The scheme has been helpful in getting a feedback on the quality of teaching since the students freely voice their problems in these meetings.
- **Feedback from the Management-** The meetings of management with the Principal and the faculties obtain the feedback from the society.
- **Feedback from External Peers of IQAC:** The feedback given by external peers is shared in the meetings of IQAC and used for enriching and enhancing teaching learning process
- **Result Analyses:** The results of college and university exams are analyzed by the exam committee. Individual subject teacher is guided if he or she needs any improvement.
- **Self-Appraisal Report of Faculty:** The teachers fill up and submit the self-appraisal report at the end of the year to the Principal through the HOD. Thus, a

teacher's progress in his/her career is monitored by the HODs and administrative head of the institution. Teachers are counselled by the Principal to make improvements wherever necessary.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	01
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	Nil	Nil	Nil
Technical Staff	Nil	Nil	Nil	Nil

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research Committee have been formed. Following activities are organized through this committee:-

- 1) Guidance lectures on Research Methodology.
- 2) Inter-class Research Competition.
- 3) Two students participated in Research Convention organized by University of Mumbai.
- 4) Faculty are motivated to apply for Minor Research Project.
- 5) Principal has submitted final thesis for Ph.D.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	00	00
Outlay in Rs. Lakhs	20,000/-	20,000/-	00	00

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	04	11	02

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Book with ISBN No.   
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level	00	State level	01
National level	00	International level	00

3.24 No. of Awards won in NCC:

University level	00	State level	00
National level	00	International level	00

3.25 No. of Extension activities organized

University forum	00	College forum	00		
NCC	00	NSS	10	Any other	02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

◆ Institutional Social Responsibility:-

1. Poster Making Competition.
2. Tree Plantation
3. Guidance lecture for villagers on 'Energy Conservation'
4. Demonstration on 'Use of Smoke Free Chullha'
5. Convert waste in wealth:-
  - a) Workshop on 'Making paper bags from News Papers'
  - b) Demonstration for villagers on making organic fertilizers.
  - c) Orientation of farmers about organic farming in collaboration with Agriculture Department.
4. Cleaning Campaign
  - a) Street Play on 'Importance of Cleanliness'
  - b) Distribution of pamphlets about 'Healthy Habits For Health'
  - c) Distribution of pamphlets about 'Save Water, Clean Water'
5. Repairing of roads at adopted villages.
6. Guidance lecture for villagers and students on 'Water Management at Villages'.



- ◆ Extension Activity:-
  - 1) Haemoglobin Checking Camp was organized and the girls are facing Haemoglobin deficiency have been intimated and they were provided with nutritious food.
  - 2) After a survey it was disclosed that the women were lacking the knowledge of rights and health awareness. Hence the guidance sessions of experts were organized in order to enhance their level of knowledge.
- ◆ Guidance Lecture on ‘Gender Equality & Problems Faced By Adolescence’.
- ◆ Wall Paper Competition on ‘Various Problems Faced By Women’.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.97.3R	Nil	Nil	0.97.3R
Class rooms	13	03	Management	13
Laboratories	--	--	--	--
Seminar Halls	01	--	Management	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	08	UGC XII Plan	08
Value of the equipment purchased during the year (Rs. in Lakhs)	--	0.44	UGC XII Plan	0.44
Others	--	--	--	--

#### 4.2 Computerization of administration and library

The administration and library is totally computerized.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3739	347020.5	366	46266	4105	393286.5
Reference Books	5614	1065054	224	43876	5838	1108930
e-Books	97000	2500	38000	2500	135000	2500
Journals	9	10353	0	0	9	10353
e-Journals	6000	2500	0	0	6000	2500
Digital Database	0	0	0	0	0	0
CD & Video	71	13311	0	0	71	13311
Others (specify)	0	0	0	0	0	0

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	46	02	02	01	01	06	00	01
Added	02	00	01	00	00	00	00	00
Total	48	02	03	01	01	06	00	01

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Free access to internet facility is given to students in the ICT center. Students update their knowledge from the help obtained from ICT. The ICT center assists the faculty to update themselves in teaching by providing free access to internet to them. Students fill up online forms of various exams.

The teaching of faculty is made through PPT in the UGC Resource Network Center. Various CDs, DVDs relating to syllabus are shown to the students.

One Day Workshop on ICT was organized for the faculty which has helped the newly recruited teachers to come in the stream of teaching.

The ICT Center has provided a platform for online admission for all the classes. The English Speaking Course is conducted in the same center. The Personality Development Course is also carried out in the UGC Center with the assistance of the facility available in the center.

4.6 Amount spent on maintenance in lakhs:

i) ICT	15340
ii) Campus Infrastructure and facilities	442060
iii) Equipments	--
iv) Others	11822
<b>Total:</b>	<b>469222</b>

## **Criterion – V**

### **5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The I.Q.A.C. has taken the following measures for enhancing awareness about Students' Support Services.

- Workshop on Yoga by Psycho Socio Cell.
- Government Scholarships
- Financial Assistance to students through Vidyarthi Kalyan Mandal and the Institution.
- Overall Personality Development Activities:-
  1. Competitions are held viz. Essay, Elocution and Quiz and even students are deputed outside.
  2. Leadership Camps:- Students are deputed for Camps.
  3. T.A./D.A. is provided to students participating Sports and Cultural Competitions outside.
- Special Lecture:-
  1. Lectures about syllabus are organized.
  2. Value Added Programs: Programs that motivated the students' patriotism and civic sense are held.
- W.D.C. Programs:- Women empowerment is done through Health Check up Camps. Dietary food is provided to girl students having nutritional deficiency.

## 5.2 Efforts made by the institution for tracking the progression

- Student Adoption Scheme: Under this scheme every teacher adopts some students and concentrates their academic and personal progress.
- Students are provided financial assistance for participating various competitions.
- Parents' Meeting is held thrice a year.
- Feedback of Parents and Students is obtained.
- Suggestions received through Suggestion Box are considered. Remedial Coaching is provided to slow learners.
- Students Adoption Scheme:- Each teacher adopts some students and concentrates their academic and personal progress.
- Prizes are given to Rank holders.
- Guidance sessions on 'Sahaj Yoga' are held in collaboration with Patanjali Yoga Centre Mumbai Branch.

### 5.3 (a) Total Number of students

UG	PG	Ph.D.	Others
376	Nil	Nil	Nil

### (b) No. of students outside the state

Nil
-----

### (c) No. of international students

Nil
-----

Men	<table border="1"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td>-</td> <td>-</td> </tr> </table>		No	%	-	-	Women	<table border="1"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td>-</td> <td>-</td> </tr> </table>		No	%	-	-
	No	%											
-	-												
No	%												
-	-												

Last Year							This Year						
General	SC	ST	OBC	Other	Physically Challenged	Total	General	SC	ST	OBC	Other	Physically Challenged	Total
120	34	01	143	36	00	334	132	38	00	167	39	00	376

Demand ratio 100

Dropout % 30.43

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Regular class, purchasing books, deputation of students, Activities & Display Notice Board, Access to Internet.

No. of students beneficiaries 20

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

5.6 Details of student counselling and career guidance

- Guidance sessions are held by the Career Guidance Cell.
- Various departments organize workshops and Guidance sessions on Job Opportunities.
  1. Department of Economics organized a workshop on Career Opportunities in Service Sector.
  2. Department of Marathi organized an add on course of seven days on ‘Samwaad Kaushalya’ in order to develop the skill of presentation and quality enhancement of students.

No. of students benefitted 70

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

### 5.8 Details of gender sensitization programmes

1. A Wall Paper Competition on 'Problems of Women in Indian Society'.
2. Guidance session was held on 'Gender Equality and Problems faced by Adolescent
3. Self Defense Training for Women and girls.
4. One Day workshop was held for students and women in vicinity on 'Save Girl Child Campaign'.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level   
 ✓

#### No. of students participated in cultural events

State/ University level  National level  International level   
 ✓

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (Vidyarthi Kalyan Mandal)	04	16000/-
Financial support from government	194	11,49,010/-
Financial support from other sources (University of Mumbai)	04	6000/-
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Vision: Opening the window of knowledge to the rural masses.

Mission: To furnish educational facilities for first generation learners to acquire higher education to meet the challenges in the global world.

6.2 Does the Institution has a management Information System

Yes. Our institution conveys information regularly to the management. The management also acquires the required information from time to time through the head of the institution.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is designed & revised by Board of Studies of University. Institution conducts workshop on revised syllabus with help of BOS.

6.3.2 Teaching and Learning

Our faculty makes use of CD/Audio cassettes and PPT method for teaching and learning. Use of ICT in teaching learning is promoted

6.3.3 Examination and Evaluation

Examinations are conducted as per the scheduled given by the university. Our Unfair Means Enquiry Committee monitors the exam and ensures smooth conduct of exam.

#### 6.3.4 Research and Development

Our students have won ranks in University level Research Convention. Almost all our faculty have undertaken Research and two have completed Ph.D. and four have completed M.Phil. Moreover, Minor Research Projects have been undertaken by them.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Spacious Reading Rooms for students and staff are there. Library software SOUL is used. And N-list, OPAC facilities are there. Additional reading scheme is implemented. Total collection is 10,132/- books.

#### 6.3.6 Human Resource Management

Management of the entire Human Resource available is made by the Principal through distribution port-folios annually. Review of activities held is taken by the Principal.

#### 6.3.7 Faculty and Staff recruitment

Recruitment is done by Principal and the Governing Body from time to time. Vacancies are advertised in newspapers nationwide or magazine 'University News' and qualified faculty is selected through experts.

#### 6.3.8 Industry Interaction / Collaboration

N.A.

#### 6.3.9 Admission of Students

Admission process is done online by the students with the help of staff as per the norms of University and Government.

#### 6.4 Welfare schemes for

Teaching	--
Non teaching	--
Students	Yes



6.5 Total corpus fund generated-

Rs. 15750/-

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal
Administrative	No		Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Implemented Semester system as per the decision of the University with 75:25 pattern and Credit Based Grade System.

6.10 Activities and support from the Alumni Association

Various competitions are held by the Alumni Association every year for the regular students

6.11 Activities and support from the Parent – Teacher Association

Annually two meetings are held by the Parent – Teacher Association and the activities are reviewed and feedback of parents is obtained.

6.12 Initiatives taken by the institution to make the campus eco-friendly

The institution has planted various flower/coconut plants in the campus.

## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. “Create Wealth from Waste” Campaign has been started. Following activities have been conducted under this banner:
  - a) Orientation of students and farmers about organic farming.
  - b) Paper Bags are prepared from waste paper and distributed among villagers. Besides, the said demo was organized for the people in the vicinity.
2. Best Reader Award continued this year.
3. To inculcate patriotic spirit among students, lecture series on ‘Work and Deed of Freedom Fighters’ is organized.
4. Appointment of coach for sports.  
  
Result:- Students bagged following prizes:
  - a) Girls secured 4<sup>th</sup> and boys secured 5<sup>th</sup> rank at University Level Raigad Tracking Competition.
  - b) Girl secured 1<sup>st</sup> rank and boys secured 5<sup>th</sup> & 6<sup>th</sup> rank in District Level Marathon Competition.
  - c) Achievers Day:- Students are motivated for acquiring better success in their field.
5. Coaching for Cultural Activities:- One girl student nominated for Inter-University Cultural Competition.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

See Annexure III for details.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Best Practices  1. Achievers' Day  2. Providing nutritious food to girl students having nutritional deficiency.
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*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

<ul style="list-style-type: none"><li>• "Create Wealth from Waste" Campaign has been started. Following activities have been conducted under this banner:<ul style="list-style-type: none"><li>a) Orientation of students and farmers about organic farming.</li><li>b) Paper Bags are prepared from waste paper and distributed among villagers. Besides, the said demo was organized for the people in the vicinity.</li></ul></li><li>• Demonstration on 'Making Organic Fertilizers from Waste Material'.</li><li>• Tree Plantation</li><li>• Demonstration on 'Use of Smokeless Chullha'.</li><li>• Guidance lecture for students and villagers in the vicinity on 'Importance of Energy Conservation'.</li><li>• Save Energy Campaign</li></ul> <p>Following activities have been conducted:-</p> <ol style="list-style-type: none"><li>1) Demonstration on 'Use of Smokeless Chullha' was organized for students.</li><li>2) Guidance lecture on 'Save Energy' was organized for students.</li><li>3) Poster Making Competition pertaining environmental Issues' was organized.</li></ol>
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7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### **SWOT Analysis**

##### **Strengths:**

- Progressive and supportive management.
- A benevolent administration which offers several scholarships free ships and other financial aids to the poor and needy students in the region.
- Discipline with a liberal and democratic environment to mentor the students.
- Dedicated and enthusiastic faculty using innovative methods of teaching to enrich the teaching-learning process.
- Excellent growth and performance of students in academics and extra- curricular activities.
- Door to door visits of faculty to motivate the students to pursue higher education by seeking admission to the college.
- Safe and conducive atmosphere of the college making this a college of choice for female students. Consequently majority of the female students in the college who also are rank holders in both college and University examinations.

##### **Weaknesses:**

- Location of college in region difficult for mobilization of students and knowledge resources.
- Detached attitude of parents towards higher education.
- Students belong to economically weaker section.

**Opportunities:**

- Credit based grading semester system has made the students more inquisitive, interactive, alert and regular in the class.
- Addressing difficulties of the students has become possible through mentoring and remedial coaching etc.
- The students are trained in soft skills which enable them to refer the computers for additional knowledge.
- Earn and learn culture is adopted for some needy students of commerce whereby they gain work experience.
- Students and faculty both have ample opportunities of undertaking research. Accordingly, almost all the faculties have undertaken Ph.D. research.

**Challenges:**

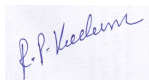
- Limitations of funds that restrict the rapid growth of the college.
- Despite efforts of starting short-term, add on courses no enrolment of students owing to their financial problems.

## 8. Plans of institution for next year

### **Plans of institution for the next year.**

1. To initiate and implement the suggestions given by previous NAAC Peer Team.
2. To promote 'Use of ICT' in Teaching-Learning Courses'.
3. To conduct Skill Development Programmes.
4. To conduct Add-on courses.
5. To conduct Career Counselling Programmes.
6. To conduct Environment Conservation Programme.
7. Following courses are subscribed during 2015-16:
  - i) Diploma Course in Business Management.
  - ii) Diploma Course in Communication & Journalism.
8. To promote research culture among faculty and students.
  - i) To organize seminars and workshops.
  - ii) To depute faculties to attend and present papers at seminars, workshops, conferences etc.
9. To conduct Value Added Programmes.
10. To conduct extension activities related to Community Development.
11. To cater to the needs of slow learners through Remedial Coaching.

*Nam: Mrs. Rajashri Pradip Kadam*



\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

*Name: Mr. Vijaykumar Appasaheb Khot*



\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

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## Annexure I

### **Plan of Action for the year 2015-16:**

Sr. No.	Plan of Action	Outcome
01	Promoting use of ICT: Workshop on use of ICT was conducted.	Substantial increase in use of ICT for teaching & co-curricular activities.
02	Skill orientation through various programs	<ol style="list-style-type: none"><li>1. Workshop on 'Folk Dance' was conducted – one girl student nominated for Inter-University Cultural Competition.</li><li>2. Workshop on 'Opportunities in Hotel Industry'.</li><li>3. Food festival was organized by the students.</li><li>4. Certificate Course in 'Spoken English &amp; Personality Development' was conducted.</li></ol>
03	Add-on Course	Certificate course in 'Samwad Kaushalya' was conducted – About 20 students took benefit out of which one is earning through anchoring skill.
04	Career Counselling through various programs	<ol style="list-style-type: none"><li>1. Coaching for MPSC exams done by appointing expert Resource Person at institutional level.</li><li>2. Guest lectures were organized to bring awareness about various competitive exams and entrepreneur opportunities.</li></ol>
05	Value Added Programs conducted	<ol style="list-style-type: none"><li>1. Lecture series on 'India's Struggle for freedom' was conducted.</li><li>2. Certificate course in 'Yoga' was conducted.</li></ol>
06	Gender Sensitization Program	<ol style="list-style-type: none"><li>1. Counselling sessions for girls &amp; parents on 'Women Empowerment' was conducted.</li><li>2. Psycho-socio cell conducted guidance</li></ol>

		session on 'Ebb & Tide among youngsters'
07	Community Outreach, Environment Awareness programs conducted	<ol style="list-style-type: none"> <li>1. Continuous 'Swachhata Abhiyan' is carried out by N.S.S.</li> <li>2. Constant efforts enacted for environment conservation e.g. N.S.S. volunteers constructed 'Vanrai Bandhara' (Check Dams) on the surrounding rivers.</li> <li>3. Tree Plantation</li> <li>4. Orientation of farmers about organic farming was done with the help of Agriculture Department.</li> <li>5. Demonstration on 'Use of smokeless Chulha for women in vicinity.</li> </ol>
08	Additional Infrastructure	<ol style="list-style-type: none"> <li>1. Three class-rooms are constructed.</li> <li>2. Two toilet blocks are constructed and one is repaired.</li> </ol>
09	Promoting faculty to participate in various Seminars / Conferences / Training / Orientation Programs / Refresher Course etc.	Participation in Seminar / Workshop increased.
10	Promoting faculty for Research	All faculty members are engaged in Ph.D. work. One faculty has been qualified for Ph.D. degree.
11	Promoting participation of students in 'Avishkar' – Research Convention organized by University & other competitions.	04 students participated in research convention 'Avishkar' and 10 students in Inter-class research competition.



## ACADEMIC CALENDER 2016-17

Sr. No.	Day	Date	Meetings & Special Tasks
1	Monday	06/06/2016	Staff Meeting
2	Wednesday	08/06/2016	I.Q.A.C. Meeting with HOD
3	Saturday	11/06/2016	Admission Committee Meeting
4	Saturday	25/06/2016	Meeting of Dept. of Commerce with Principal
5	Monday	27/06/2016	Attendance Committee Meeting
6	Thursday	30/06/2016	Library Committee Meeting
7	Tuesday	05/07/2016	Meeting of Literary Association
8	Friday	08/07/2016	Cultural Committee Meeting
9	Monday	11/07/2016	Sports Committee Meeting
10	Wednesday	20/07/2016	Parent Teachers' Association Meeting
11	Tuesday	25/07/2016	Research Committee Meeting
12	Wednesday	27/07/2016	Social Justice Day
13	Saturday	30/07/2016	N.S.S. Meeting
14	Friday	12/08/2016	Students' Council Meeting
15	Monday	15/08/2016	Independence Day
16	--	August 2016	Internal Examinations
17	Thursday	25/08/2016	W.D.C. Meeting
18	Monday	26/09/2016	Examination Committee Meeting
19	--	6-12/09/2016	Ganesh Festival Vacation
20	Sunday	02/10/2016	Gandhi Jayanti
21	Monday	03/10/2016	Commencement of Examinations
22	Thursday	20/10/2016	I.Q.A.C. Meeting
23	--	26/10/2016 – 14/11/2016	Diwali Vacation
24	Tuesday	15/11/2016	Staff Meeting
25	Friday	18/11/2016	Research Committee Meeting
26	Monday	05/12/2016	Cultural Committee Meeting
27	Wednesday	07/12/2016	Sports Committee Meeting

28	Thursday	08/12/2016	N.S.S. Meeting
29	Saturday	24/12/2016	College Annual Day
30	--	26/12/2016 – 01/01/2017	Winter Vacation
31	Thursday	05/01/2017	Examination Committee Meeting
32	Monday	09/01/2017	Attendance Committee Meeting
33	Tuesday	28/02/2017	Preparatory Days of Examination
34	--	07/03/2017	Commencement of Examination
35	Saturday	25/03/2017	Research Committee Meeting

Sr.No.	Month	Name of the Programme	Department
<b>Skill Development Programme</b>			
1.	June	Workshop on Tally ERP-9-0	Commerce
		Workshop on Folk Dance	Cultural
2.	August	Certificate Course in Spoken English	English
		Workshop on Leadership through Students' Council	Students' Council
3.	August Onwards	<ul style="list-style-type: none"> <li>• PKKVY (Prime Minister Kaushalua Vikas Yojana) Courses</li> <li>• IMCON – Courses <ul style="list-style-type: none"> <li>i) Mobile Repairing Course</li> <li>ii) Preparing Bakery Products</li> </ul> </li> </ul>	
<b>Add- on Courses</b>			
1.	August	Certificate Course in English Grammar	English
2.	September	Introduction to Tourism – 7 Days' Certificate Course	History
<b>Career Counselling Programme</b>			
1.	August	Coaching for M.P.S.C. Exam	Competitive Exam. Centre
2.	August	Guidance Lecture on 'Employment through Competitive Exam'	Career Counselling

			Cell
3.	August	Guidance Lecture on various Government Scholarships & other scholarships	Career Counselling Cell
4.	August	Workshop on 'Cashew nut Processing Industry' – A source of employment.	Economics
5.	August	Workshop on Job-opportunities in Insurance Sector	Economics
<b>Value Added Programmes</b>			
1.		Celebration of Memorial Days of eminent personalities.	Prabodhan Manch & N.S.S.
2.	July	Workshop on Human Rights	
3.	August	Lecture series on Work & Deeds of freedom fighters	
4.	August	Population Day – Guest Lecture	Economics
5.	October	Guest Lecture – Causes & Remedies of Terrorism	Political Science
6.	February	Guidance Lecture on Indian Federal System	
<b>Gender Sensitization Programme</b>			
1.	June	One Day Workshop on 'Women Protection Act'	W.D.C. & N.S.S.
2.	August	Haemoglobin check-up Camp and provision of nutritious food to affected girls	W.D.C.
3.	August	Guidance lecture on 'Sources of Women Empowerment'	
4.	January	Guidance sessions on 'Mind set of today's youth'	
<b>Extension Activities</b>			
1	June	Demonstration on Production of Organic Fertilizers for farmers in the vicinity.	N.S.S.
2	June	Guidance sessions for farmers on implementation of 'Jalyukta Shivar Yojana' with the help of Agriculture Department.	N.S.S.
3	June/July	Orientation of farmers on new techniques in rice plantation.	
4		Survey of 'Legal Literacy' among women in vicinity.	N.S.S.
5		Survey of status of women in society.	N.S.S.
6		Blood Donation Camp	N.S.S.
7		Organization of 'Udan' festival on behalf of University of Mumbai.	D.L.L.E.

<b>Environment Awareness Programme</b>			
1		Guidance session on Causes & Remedies of fire flames in forest.	Prabodhan Manch
2		Guidance lecture for students & farmers on fluctuating in weather trends – causes & remedies	N.S.S.

<b>Department of English</b>			
1		Organization of Conference, Seminar.	
2		Quiz Competition	
3		Study Tour	
<b>Department of Economics</b>			
1		Elocution competition sponsored by A. D. Shroff Memorial Trust.	
2		Study Tour	
3		Organization of Seminar, Workshop.	
<b>Department of History</b>			
1		Organization of Conference, Seminar.	
2		Quiz Competition	
3		Study Tour	
4		Organization of workshop on changed syllabus of F.Y.B.A.	
<b>Department Of Hindi</b>			
1		Poetry recitation competition.	
2		District level seminar for students.	
3		Guest lectures for T.Y.B.A.	
4		Organization of Seminar, Workshop.	
<b>Department of Marathi</b>			
1	Through Out Year	Book Review Competition	
2	July	Kavya Sammelan	
3	August	Guidance Lecture on Job Opportunities for Language for students.	
4	August	Certificate Course on ‘Sanwad Kaushalya’ will be Conducted	
5	Aug./Nov.	Group Discussions	
6	Jan.	Publication of Hand Manual ‘Sahitya Darpan’	

7	Oct.	Guest Lecture for T.Y.B.A. Class	
8	Jan.	Study Tour	
9	February	Celebration of 'Marathi Day' in Memory V. V. Shirawadkar ( Kusumagraj)	
10		Organization of Seminar, Workshops.	

## Annexure II

### Teachers Evaluation Report 2015-16:

Sr. No.	Name	Department	Stream	Total Average
1	Mrs. S. B. Katkar	Economics	Arts	4.22
2	Prin. V. A. Khot	English	Arts	3.52
3	Mr. S. D. Sutar	English	Arts	4.74
4	Smt. Shalaka Kadam	English	Arts	4.43
5	Mr. R. S. Mane	Hindi	Arts	4.37
6	Mr. S. N. Rawal	Hindi	Arts	4.45
7	Mr. S. V. Raje	History	Arts	4.28
8	Mr. V. M. Mehendale	History	Arts	4.03
9	Mrs. B. S. Bhosale	Marathi	Arts	4.57
10	Mrs. R. P. Kadam	Marathi	Arts	4.40
11	Mr. N. B. Dongre	Political Science	Arts	3.80
12	Mr. A. V. Sathe	Commerce	Commerce	4.53
13	Ms. B. S. Bhave	Commerce	Commerce	4.01
14	Ms. N. S. Shaha	Commerce	Commerce	4.37
15	Ms. P. P. Goyathale	Commerce	Commerce	3.99
16	Mrs. V. V. Bhubaskar	Commerce	Commerce	4.02
17	Mr. A. A. Rajwade	Commerce	Commerce	4.16
18	Mr. Y. B. Khalate	Economics	Commerce	4.61
19	Mr. D. S. Nimbore	Maths	Commerce	4.52

Sr. No.	Name	Department	Total Average
1	Principal	Administration	4.20
2	Librarian	Administration	3.00
3	Non-teaching Staff	Administration	3.16

### Annexure III

#### **Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.**

Sr. No.	Plan Decided	Action Taken
01	Setting up of priorities according to NAAC recommendations	<ul style="list-style-type: none"><li>• Priority set</li><li>1) Up gradation of Technology</li><li>2) Organization of Research Activities</li><li>3) Career Counselling Programmes</li><li>4) Community Outreach Programmes</li><li>5) Value Added Programmes</li></ul>
02	Implementing UGC Schemes	I.Q.A.C. – 57,400/- General Development Grant – Rs. 1,21,721/-
03	Promoting faculty to participate in various Seminars, Training, Orientation Course, Refresher Course etc.	1) Participation in Seminars, Conferences 50% 2) Presentation of Papers in Conferences & Seminars 50 % 3) Papers Published: 10 4) Refresher Course – 01 Staff Training Programme – 01
04	Promoting of ICT	Substantial increase in use of ICT for teaching and co-curricular activities.
05	Additional Infrastructural Facility	Three toilet blocks for students and one for staff and one reconstructed. Three classrooms newly constructed.
06	Organization of various activities in collaboration with NGOs	Programs organized in collaboration with Sahyadri Vikas Samitee and Walawalkar Trust.
07	Promoting Faculty Research	One faculty awarded Ph.D. and one has submitted thesis. All faculty members are engaged in Ph.D. work.
08	Promoting participation of students in Avishkar Research Convention and other research competitions.	Four students participated in Avishkar Competition and twenty two students participated in Inter-class Research Competition.
09	a) Strengthening Gymkhana	Sports equipments were purchased. Fifty students participated in Inter-collegiate sports competition. Prize bagged: 1) 4 <sup>th</sup> Rank in Raigad Tracking

		<p>2) Girl students bagged 5<sup>th</sup> &amp; 3<sup>rd</sup> rank in Marathon competition.</p> <p>3) Boys bagged 4<sup>th</sup> &amp; 5<sup>th</sup> Rank.</p>
	b) Appointment of Sports Teacher	Sport Teacher have been appointed by the institution.
10	Promotion of Cultural Activities	<ul style="list-style-type: none"> <li>• Workshop is conducted on folk dance.</li> <li>• Thirty students participated in Inter-collegiate Cultural Competition.</li> <li>• Prize bagged:-</li> </ul> <p>1) Seven students selected for Inter-university Folk Dance Competition.</p> <p>2) Consolation prize was bagged for Light Vocal Competition.</p>
11	Skill Development Program	<p>1) English Speaking &amp; Personal Development Program.</p> <p>2) Workshop on Folk Dance is conducted.</p> <p>3) Workshop on Use of ICT in Teaching Learning was conducted.</p> <p>4) Organization of food festival.</p> <p>5) Organization of Essay Elocution Competition.</p>
12	Add-on Course	‘Sanwad Kaushalya’
13	Strengthening W.D.C.	Health check up, Awareness & Gender Sensitization Programmes were conducted.
14	Career oriented courses	Initiated
15	Value Added Programs	<p>1) Lecture series on Freedom Fighters Work &amp; Deed.</p> <p>2) Guidance sessions on ‘Yoga for concentration’</p>



## Annexure IV

### i) **Best Practices – I**

- **Title:** Achievers Day
- **Goal:** Motivate all the stakeholders to achieve success in their respective fields. They are felicitated on 'Achievers' Day'.
- **The Context:** The achievers are felicitated every year during the Annual Prize Distribution function. However, they are again felicitated on the Achievers Day in order to highlight their outstanding achievement.
- **The Practice:** This practice started from academic year 2014-15. The achievers report their achievement in details to the Principal who heads the Achievement Felicitation Committee and the committee finalizes the Achievers Felicitation Day Program at its meeting.
- **Evidence of Success:** Our College has started the best practice of Achievers' Day celebration on which the various faculties, members of support staff and students are felicitated for their achievement.
- Astd. Prof. Dr. S. N. Rawal completed his Ph.D. in the year 2014-15 in the subject of Hindi after rigorous study. He was felicitated by the Principal and Management for his achievement.
- Shri. Bharat C. Devrukhkar, our Head Clerk in college office was selected and awarded with 'Best Employee' award by the Organization of Non-teaching Staff of University of Mumbai during 2014-15. He was felicitated by the Principal and Management.
- Mr. Vikrant Vasant Teravkar, a T.Y.B.A. student was felicitated for his active participation and success in various Elocution Competitions organized by external bodies and institutes.
- Mr. Pratik B. Khatu, a T.Y.B.Com. student was felicitated by the Principal and Management for his active outstanding performance in N.S.S. and active participation and success in workshops, and regional/university level camps.
- **Problems Encountered and Resources Required:** Problems encountered by the stakeholders such as domestic financial problems of the student stakeholders are solved by generating resources jointly by the College and Institution.

## ii) Best Practices – II

- **Title:** Providing nutritious food to selected girl students having nutritional deficiency.
- **Goal:** Create awareness of health among the girl students and their parents.
- **The Context:** Concerned girl students are from very poor families having no medical facility nearby their residence.
- **The Practice:** The organization of medical check up camp is done throughout the duration of last accreditation. However, the nutritional food provision has been started during 2015-16.
- **Evidence of Success:** The total number of girl students having nutritional deficiency has been gradually reducing during last five years. Moreover, the concerned girl students as well as parents became aware of the importance of nutritious food.
- **Problems Encountered and Resources Required:** The financial problems encountered for this practice is solved through collection of funds from the esteemed institution and donors in the region.

**Proposed Plan of IQAC****Year 2016-17**

<b>Sr.No.</b>	<b>Month</b>	<b>Name of the Programme</b>	<b>Department</b>
<b>Skill Development Programme</b>			
1.	June	Workshop on Tally ERP-9-0	Commerce
		Workshop on Folk Dance	Cultural
2.	August	Certificate Course in Spoken English	English
		Workshop on Leadership through Students' Council	Students' Council
3.	August Onwards	<ul style="list-style-type: none"> <li>• PMKVY (Prime Minister Kaushalya Vikas Yojana) Courses</li> <li>• IMCON – Courses</li> <li>iii) Mobile Repairing Course</li> <li>iv) Preparing Bakery Products</li> </ul>	
<b>Add- on Courses</b>			
1.	August	Certificate Course in English Grammar	English
2.	September	Introduction to Tourism – 7 Days' Certificate Course	History
<b>Career Counselling Programme</b>			
1.	August	Coaching for M.P.S.C. Exam	Competitive Exam. Centre
2.	August	Guidance Lecture on 'Employment through Competitive Exam'	Career Counselling Cell
3.	August	Guidance Lecture on various Government Scholarships & other scholarships	Career Counselling Cell
4.	August	Workshop on 'Cashew nut Processing Industry' – A source of employment.	Economics
5.	August	Workshop on Job-opportunities in Insurance Sector	Economics

<b>Value Added Programmes</b>			
1.		Celebration of Memorial Days of Eminent Personalities.	Prabodhan Manch & N.S.S.
2.	July	Workshop on Human Rights	
3.	August	Lecture series on Work & Deeds of freedom fighters	
4.	August	Population Day – Guest Lecture	Economics
5.	October	Guest Lecture – Causes & Remedies of Terrorism	Political Science
6.	February	Guidance Lecture on Indian Federal System	
<b>Gender Sensitization Programme</b>			
1.	June	One Day Workshop on ‘Women Protection Act’	W.D.C. & N.S.S.
2.	August	Haemoglobin check-up Camp and provision of nutritious food to affected girls	W.D.C.
3.	August	Guidance lecture on ‘Sources of Women Empowerment’	
4.	January	Guidance sessions on ‘Mind set of today’s youth’	
<b>Extension Activities</b>			
1	June	Demonstration on Production of Organic Fertilizers for farmers in the vicinity.	N.S.S.
2	June	Guidance sessions for farmers on implementation of ‘Jalyukta Shivar Yojana’ with the help of Agriculture Department.	N.S.S.
3	June/July	Orientation of farmers on new techniques in rice plantation.	
4		Survey of ‘Legal Literacy’ among women in vicinity and Organization of Guidance Session.	N.S.S.
5		Survey of status of women in society.	N.S.S.
6		Blood Donation Camp	N.S.S.
7		Organization of ‘Udan’ festival on behalf of University of Mumbai.	D.L.L.E.
<b>Environment Awareness Programme</b>			
1		Guidance session on Causes & Remedies of fire flames in forest.	Prabodhan Manch
2		Guidance lecture for students & farmers on fluctuating in weather trends – causes & remedies	N.S.S.

		<b>Department of English</b>	
1		Organization of Conference, Seminar.	
2		Quiz Competition	
3		Study Tour	
		<b>Department of Economics</b>	
1		Elocution competition sponsored by A. D. Shroff Memorial Trust.	
2		Study Tour	
3		Organization of Seminar, Workshop.	
		<b>Department of History</b>	
1		Organization of Conference, Seminar.	
2		Quiz Competition	
3		Study Tour	
4		Organization of workshop on changed syllabus of F.Y.B.A.	
		<b>Department Of Hindi</b>	
1		Poetry recitation competition.	
2		District level seminar for students.	
3		Guest lectures for T.Y.B.A.	
4		Organization of Seminar, Workshop.	
		<b>Department of Marathi</b>	
1	Through Out Year	Book Review Competition	
2	July	Kavya Sammelan	
3	August	Guidance Lecture on Job Opportunities for Language for students.	
4	August	Certificate Course on 'Sanwad Kaushalya' will be Conducted	
5	Aug./Nov.	Group Discussions	
6	Jan.	Publication of Hand Manual 'Sahitya Darpan'	
7	Oct.	Guest Lecture for T.Y.B.A. Class	
8	Jan.	Study Tour	
9	February	Celebration of 'Marathi Day' in Memory V. V. Shirawadkar ( Kusumagraj)	
10		Organization Of Seminar Workshop	

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
BOS	-	Board of Studies
DLLE	-	Department of Life Long Learning Education.
MPSC	-	Maharashtra Public Service Commission.
WDC	-	Women Development Cell.

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