YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Dr.Tatyasaheb Natu College of Arts & Senior College of Commerce Margtamhane Tal: Chiplun, Dist: Ratnagiri 415702 (Maharashtra)
• Name of the Head of the institution	Dr.Rajashri P.Kadam
• Designation	I/C Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02355270169
• Mobile No:	7719998121
• Registered e-mail	natucollege@gmail.com
• Alternate e-mail	natucollege92@rediffmail.com
• Address	Margtamhane
• City/Town	Chiplun
• State/UT	Maharashtra
• Pin Code	415702
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**University of Mumbai**
• Name of the IQAC Coordinator	**Dr.Suresh Dattu Sutar**
• Phone No.	**9146604188**
• Alternate phone No.	**9420376036**
• Mobile	**9146604188**
• IQAC e-mail address	**sutar.suresh1@gmail.com**
• Alternate e-mail address	**dr.sureshsutar@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://natucollege.org/weblink/calender-of-events/2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**55.05**	**2024**	**16/02/2004**	**27/03/2011**
Cycle 2	**B**	**2.41**	**2016**	**27/03/2011**	**26/03/2016**
Cycle 3	**B+**	**2.52**	**2022**	**22/02/2017**	**22/02/2022**

6.Date of Establishment of IQAC	**07/07/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	[View File](#)

IQAC		
9.No. of IQAC meetings held during the year	`04`	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`CBC Test Camp through Health Center & WDC`
`Certificate Courses through various departments`
`Workshops on various subjects through departments`
`Guidance Sessions on Career Management`
`National Level Seminars on curricular topics`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
`Workshops on IPPB Accounts`	`31`
`Workshops on Personality Development`	`50`
`Workshops on Consumer Protection Act`	`104`
`Workshops on Health Awareness & Importance of First Aid`	`79`
`Workshop on Educational & Social`	`47`

Contribution of Chhatrapti Shahu Maharaj	
Workshops on Writing Skills for Social Media	30
Workshops on Importance of Development of Language & Techniques	98
Online Conference on Serials, Direction & Acting	118
CBC Test Camp	130
State Level Elocution Competition in Marathi	13
Guidance Session on Intellectual Property Rights	75
Certificate Course on Indian Capital Market	34
Medical Check Up Camp for Women	31
Workshops on Gender Dynamic & Development in Higher Education	70
Celebration of National Voters Day	78
Certificate Course on Soft Skills	18
Certificate Course on Bajaj Finserv	35

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Margtamhane Education Society	02/04/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
00	Nil

15.Multidisciplinary / interdisciplinary

The multidisciplinary events conducted as: 1) PPT Presentation Competition 2) Guidance Lecture on Intellectual Property Rights 3) Workshop on Digital India 4) Workshop on IBP Accounts & Various Schemes of Indian Post 5) Workshop on Personality Development 6) Health Check Up Camp 7) Guidance Lecture on Gender Dynamics in the Development of Higher Education 8) Special Lecture on Contribution of Reportes to Indian Freedom Movement 9) National Level Workshop on Plot Writing for Serials & Cinema 10) Workshop on Writing Skills for Social Media

16.Academic bank of credits (ABC):

About 106 students have obtained Academic Bank Credit account.

17.Skill development:

The events pertaining to Skill Development are: 1) Inter class Elocution Competition 2) PPT Competition 3) Certificate Course on Indian Capital Market 3) Workshop on First Aid 4) Essay Writing Competition 5) National Level Workshop on Plot Writing for Serials & Cinema 06) Workshop on Writing Skills for Social Media 07) Workshop on Financial Education 08) Workshop on Consumer Protection Act 09) Certificate on Capital Market

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NEP has been not implemented during the academic year as there is no decision taken by the state government pertaining to the implementation of National Education Policy

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

NEP has been not implemented during the academic year as there is no decision taken by the state government pertaining to the implementation of National Education Policy

20.Distance education/online education:

NEP has been not implemented during the academic year as there is no decision taken by the state government pertaining to the implementation of National Education Policy Still various departments have conducted online events.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**02**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**314**

File Description	Documents
Data Template	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**226**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**88**

File Description	Documents
Data Template	[View File]

3.Academic

3.1 Number of full time teachers during the year	**07**

File Description	Documents
Data Template	[View File]

| 3.2

Number of Sanctioned posts during the year	**07**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

| 4.1

Total number of Classrooms and Seminar halls	**12**
4.2

Total expenditure excluding salary during the year (INR in lakhs) | **1088133.56** |
| 4.3

Total number of computers on campus for academic purposes | **06** |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Mechanism for Planning and Delivery of the curriculum and documentation. 1. At the beginning,academic plan is prepared and displayed in the College campus with. • Number of available Teaching Days • Names and Number of Holidays/Vacation • Examination dates • Festival holidays • Days for Internal Evaluation • Dates for Yuva Mahotsav

2.SOP for curriculum planning and delivery:After admissions , SOP is implemented. • The teachers download their syllabus from the University Website. • It is published on the institution website.• The teachers inform students about the syllabus for their chosen courses.

The Department Heads ensure that the faculty has prepared Teaching Plans for their papers. • A copy of the teaching Planis kept in the departmental records. • After completion of each topic, the Head of the Department signs the Teaching Plan. • The teachers read out the syllabus to the students in the class. 3. Library: • Once library is

informed if there are any changes in the syllabus, librarian gets the requirement from each department. • He places order for the required books• The departments are then informed of it. 4. The IQAC monitors the entire procedure. Question banks for thesy llabus are preapared.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.pdffiller.com/jsfiller-desk16/?requestHash=eccbca5c5087804e5af173a4b143532aba4b69cb43b74d4a4f1a640d634e9119&lang=en&projectId=1376323272&loader=tips&MEDIUM_PDFJS=true&PAGE_REARRANGE_V2_MVP=true&isPageRearrangeV2MVP=true&jsf-page-rearrange-v2=true&jsf-new-header=false&routeId=c443db2e3206d969eb59323120d4a48d#c7f4ac60a2e94827bc9b7cf2822a03cb

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college preparesacademic calendar every year before its reopening whichuses specific colour scheme to indicate utilization of the day. Then it is displayed in the staff common room. It shows • Teaching days• Admission Dates • Sundays • Festival Holidays • Celebration Days • Yuva Mahotsav • Days for University Examination • First term/ Second term • The month assigned for each event are adhered to by all the committees. E.g. The annual social day of the college takes place from 21st Dec. to 24th Dec.

College being affiliated to University of Mumbai,a few courses and programmeshave Continuous Internal Evaluation as a part of the course structure. E.g. Foundation Course. Several programmesdo not have mandatory CIE. Still the college has initiated the practice of CIE Methods for evaluationthe studentsas.Periodical tests, Quiz,Presentations,Oral Questions in classroom,Assignments.

Heads of the departments have liberty to choose the preferable method since the student profile changes according to the faculty, intake quality, socioeconomic background of the students and most importantly the number of enrolled students. The records are maintained at the departments. The teachers discuss the results with the students and give feedback for improvement.

File Description	Documents
Upload relevant supporting documents	[View File]
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in **B. Any 3 of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File]
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	[View File]

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

223

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

188

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The various departments conducted events pertaining to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

NSS & Outreach Center for Extension Activities: The events conducted were

Tricolour Rally on the Occasion of Platinum Jubilee of Indian Freedom Movement; Interclass Mono Acting Competition on the Occasion of Platinum Jubilee of Indian Freedom Movement; Road Repairing about 500 Meter at adopted village; Creation of Pits at adopted village; Cleaning of the Premises of Schools at adopted village; Guidance

Session on Yug Purush Chh.Shivaji Maharaj; Guidance Session on Biodiversity of Konkan & Reserve Forest; Health Awareness Camp for Women at adopted village; Essay Writing Competition on Voter Awareness; Celebration of National Voter Day; Voter Awareness Programme; Registration Camp for New Voters; Construction Wanrai Bandharas (Water Saving Dambs) on the Brooks at adopted village, Tree Plantation in 32 Villages in the Region

Women Development Cell & Outreach Center for Extension Activities: Workshop on Gender Dynamics in the Development of Higher Education ; Workshop on Health Awareness & Importance of First Aid ; Celebration of Social Justice Day

NSS & Forum for Value Education: Celebration of Social Justice Day

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

226

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	[View File](#)
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

39

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://natucollege.org/weblink/teachers_evaluation_report_2022_2023.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

220

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

226

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every department on its own level finds out the slow learners and engages extra lectures for them. The teachers concerned guide those students the topics difficult and conduct periodical tests,

assignments as the result of which their results are enhanced. The advanced learnes are given question banks by the teachers. To facilitate the teaching learning process, E-content was developed by the faculty to their students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
314	07

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teachers teach by using maximum number of teaching aids. The topics of teaching are announced in advance before the actual teaching in the class. Group discussion is conducted after completion of each topic. The list of reference books is given to the students after teaching of the concerned topic. The question bank is given to the students for further preparation. The students are guided for their internal project writing. The periodical tests are conducted and evaluation is made accordingly.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has 06 ICT Classrooms which are used for teaching and learning process regularly. The teachers teach through the

medium of PPTs to their students. The separate time table for PPT teaching has been prepared stream wise. The e-zone created in the library has been utilized by the students to download their study material. The reprography system in the library assists the students to get their study material in Xerox form. The teachers with their mobile handset have created videos on curricular and extra-curricular topics and have uploaded them on you tube. The teachers have participated in FDPs related to development of e-content. The online mode started during Corona pandemic have been continued in the academic year too. Hence, various online platforms such as google platform, google met, zoom platform are used by the faculty

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.pdffiller.com/jsfiller-desk16/?requestHash=e414f9dc4dae24bd66bf3b7358fbb23170bd5a1018461f692e80a61b350028fc&lang=en&projectId=1

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

06

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

07

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

07

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college is affiliated to the University of Mumbai and there are a few courses and programmes which have Continuous Internal

Evaluation as a part of the course structure. E.g. Foundation Course However, there are several programmes which do not have mandatory CIE. The college has initiated the practice of CIE irrespective of that. The departments use various methods to evaluate the students periodically. • Periodical tests • Quiz, • Presentations • Oral Questions in classroom •Assignments. The college gives liberty to the heads of the departments to choose the preferable method since the student profile changes according to the faculty, intake quality, socioeconomic background of the students and most importantly the number of enrolled students. The records are maintained at the departments. The teachers discuss the results with the students and give feedback for improvement.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All the undergraduate examinations are conducted by the college following University of Mumbai Rules & Regulations. For students internal as well as external examination related grievances are sorted out by using University guidelines. After declaration of results, if the student is not satisfied with his result then provision of revaluation is applicable for all internal, external and practical examinations. Students will have to apply within the given time for revaluation. The revaluation process is transparent. Masking of answer papers will be done by the college and all such papers are revaluated. If the marks difference is more second revaluation is done. Results of revaluation are declared as early as possible at the college level examination so that students will get justice. Even for copy cases, students are also given a chance to explain their side before an unfair means enquiry committee. ,

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Each department is conscious of the outcomes for their respective papers. Accordingly, the head of every department monitors the process of seeking outcome trough observation of teachings of the teachers in the department and informal feedback from the students. In the beginning of the academic year, the teaching plans are prepared by the teachers. The heads sign the plans concerned after completion of the syllabus mentioned in it. They monitor programme outcomes prepared by the teachers' paper wise. The periodical tests are conducted and evaluation is made of them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The feedback of students is obtained and evaluated regularly. All the teachers concerned are given the copy of feedback received from the students. The heads in their departmental meeting takes the cognizance of it. The head of the institution also guides the staff in the meeting regarding the feedbacks received.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

48

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://natucollege.org/weblink/teachers_evaluation_report_2022_2023.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The department of NSS & Outreach Center for Extension Activities conducted the events sensitizing students to social issues as: Tree Plantation in 32 Villages in the Region; Tricolour Rally on the Occasion of Platinum Jubilee of Indian Freedom Movement; Interclass Mono Acting Competition on the Occasion of Platinum Jubilee of Indian Freedom Movement; Workshop on IPPB Accounts & Awareness of Various Postal Schemes; Road Repairing about 500 Meter at adopted village; Creation of Pits at adopted village; Cleaning of the Premises of Schools at adopted village; Workshop on Personality Development; Guidance Session on Yug Purush Chh.Shivaji Maharaj; Guidance Session on Biodiversity of Konkan & Reserve Forest; Health Awareness Camp for Women at adopted village; Essay Writing Competition on Voter Awareness; Celebration of National Voter Day; Voter Awareness Programme; Registration Camp for New Voters; Construction Wanrai Bandharas (Water Saving Dambs) on the Brooks at adopted village

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

779

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

09

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has a sufficient number of classrooms, well-furnished and fully equipped library, NSS office, Sports room and DLLE office. The updated automated library has 12993 books and two reading rooms, one for boys and another for girls separately. We have 05 ICT facility classrooms with projectors, and Wi-Fi connectivity. The college has a common staff room with Wi-Fi connectivity and with a nearly 18 seat capacity having wide ventilation; it is located near

the Principal cabin and college office. The college has a separate self-finance office, separate cabin for Principal, a well-equipped Exam Department, with the latest version of computers with Wi-Fi connectivity

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college encourages cultural activities by arranging our alumni trainers in specialized fields to guide and train the students to participate in cultural activities such as Rangoli, Mehndi, Group dance, literary events, etc. The students use the multipurpose hall for the practice of events. The students use the facilities made available in the Sports Room for practicing sports events. The department of NSS celebrates International Yoga Day in the multipurpose hall by inviting a visiting faculty.

Multipurpose Hall:

The college has a well-structured multipurpose hall of 112X31 square feet having a capacity of 300 seats. The flooring of the stage is wooden so that students do not get injured from any mishap that happens during the performance.

Sports Room:-

The College encourages sports activities along with studies. The college has a well-equipped sports room for boys and girls. The college has a playground for outdoor games. The total area of the playground is 3773.67 square feet. The length of the sports room is 7.60m and the width is 7.20 m. the total space of the sports room is 134.75 square meters (54.72 square feet). The indoor games like Carom, Chess, Table Tennis, and badminton are arranged in the multipurpose hall.

The college encourages indoor as well as outdoor games and has ample space for both types of games. The space and equipment available in sports room and multipurpose hall are adequate for all students who are interested in sports and games.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

395536/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: Soul2.0

• **Nature of automation: fully**

• **Version: 2.0**

• **Year of Automation: 2018-19**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

35118

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computers, laptops, scanners, copiers, and a projector are among the IT resources available at the college. Because of the epidemic, the college used Google Workspace to build a virtual learning environment. For the same reason, the college personnel made a concerted attempt to link the students by establishing an email account. The college has an IT infrastructure to meet the needs of students and faculty in order to improve teaching and learning. For the security of students and purpose of monitoring, CCTV cameras are installed in the office, in the examination room, in the UGC network center and in the library. A local area network is used in the computer lab (LAN). In our college in the academic year 2021-22, IT and Wi-Fi facilities are used in the following places. Principal's cabin, Office, Examination Room, UGC Network Center, Library, Computer lab and Common staff room. Examination Room: For students' examination purposes. OSM Center: For paper setting and online paper correction purposes. A Wi-Fi Facility is made available in the library. Number of computers available for the students: 05 in UGC network center, 01 in reading room, 16 in computer lab. The bandwidth of internet connection in the campus: 19 MBPS

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

31

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution   **C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

572776/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Purchase Committee meets as per the requirement in a year to take note of the equipment and instruments needed in laboratories, sports, furniture, fixtures, and fittings. It calls for quotations from different organizations and purchases goods from the best purchaser. There is regular hardware maintenance for computers and software needed for laboratories, offices, and various departments uploaded as and when needed. The minutes of the meeting have been

uploaded on our website at the web link

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

138

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File]
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File]

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

152

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

344

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

344

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has committees to assist the management. The student council of the college is formed according to the provisions of University of Mumbai & Maharashtra State University Act 2016. Students are represented on some of these committees like Cultural , NSS, and DLLE. From the participants of cultural activities, the Committee picks one boy & one girl as Representatives. They assist the committee in encouraging fellow students to participate in various cultural activities, assisting the Committee in planning events or sending students to events to other institutions. One representative for the NSS is assigned to each unit of 100 students. Our college has one unit, and so one representative. The Principal is nominates two students. Then a General Secretary is elected. The Students Council was very much instrumental in the successful organization of the events in and outside the campus. Also they are involved by the Principal in the decision making process related to them. The University DLLE maintains a center here with one representative for every 20 students on the committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni of Dr. Natu College is inseparable from the regular students and other stakeholders . Our past students from the sports department provide coaching and other assistance to the Gymkhana • The alumni from the cultural department provide expert guidance to our students • They give lectures on 'Career Guidance'. The members of the alumni association have regular interaction with the Principal, the management, and staff members regarding the overall development of the college. • Some of the members of alumni association are also representatives of the CDC and IQAC committees.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Principal is the head of the institution governing all the curricular and co-curricular committees and the events conducted under them. He conducts and leads all the meetings and gives his guidance for smooth implementation of all the events scheduled in every academic year. As the member of Governing Body of Margtamhane Education Society, he attends all the meetings and provides all the information pertaining to the events scheduled and conducted during each and every academic year. He gets budget sanctioned from the management. He allots the budget to each and every department as per their requirements with the help of IQAC. He takes the review of events conducted and scheduled in the meetings of IQAC, CDC and in the staff meeting. He takes the policy decision of deputing students for the competitions scheduled outside the campus with the help of the concerned committee. He discusses and decides the university events to be organized in the campus and guides the concerned department.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college functions through more than 50 co-curricular and extra-curricular activities. In addition, the CDC and IQAC monitor the processes.

Practice 1 Examination Department: The College constitutes an Examination Committee which is comprised mostly of head of the Departments. The committee for the year 2021-22 has the following members: 1. Mrs. Sangita Katkar Convener 2. Mr. Vikas Mehendale.3. Mr. S.Raje The Committee conducts several meetings throughout the year to manage the process. • In each semester the committee meets to discuss and prepare the time table for the semester end and ATKT examinations. The work is allotted to different members. e.g. printing of papers, preparing the timetable, sitting arrangement, list of supervisors etc.

Practice 2 – IQAC and NAAC Steering Committee In the academic year 2021-22, a separate NAAC Steering Committee was formed by the Principal and Dr. Suresh Sutar as the IQAC coordinator, for preparation of AQAR and 4th Cycle Self Study Report (SSR).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Curriculum Development

The teachers are encouraged for participation in curriculum development programmes • Faculty worked as BOS/syllabus framing committee members are appreciated and encouraged

1. Teaching and Learning

05 classrooms are equipped with ICT • To make the process more student entered, the teachers are given access to internet. • Internal Evaluation system has been introduced. Skill Development courses are started by some departments. The field visits and study tours have been arranged to give the students handsome knowledge.

1. Examination and Evaluation

The Examination Committee regularly conducts orientation programme for new staff members

1. Library, ICT and Physical

Infrastructure / Instrumentation

Library has organized workshops to train the students to use the online resources The infrastructure is upgraded every year by the parent institute.

1. Admission of Students

The faculties conduct their lectures on higher education in nearby Jr. colleges to motivate the HSC students to seek admissions for UG

in our college. Eight junior colleges in the vicinity were contacted by the faculty who gave their guidance lectures there.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Margtamhane Education Society is at the top of the organogram. The Executive Council of the Margtamhane Education Society comes later. Under the Executive Council, the Principal heads the college Development Committee, the IQAC. He also heads the senior most faculty and administrative staff. Under the senior most faculty, the librarian, the heads of departments and various committees function. The librarian has supporting staff, the heads have faculty members and the committees have coordinators and members. The head clerk heads the administrative system of college The senior clerk and junior clerk assists him. The supporting staff helps the administration.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination   **B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The new teachers of clock hour basis are given advance salary till they receive their regular salary. Study Leave for Research work/FDP etc. duty leave for participation in seminars, conferences & workshops. Maternity Leave, Paternity leaves are given to all the concerned teachers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For teaching staff, the college has created a self-appraisal form

which is to be filled by all the staff members. . At the end of every academic year, self-assessment form is submitted by each and every member of teaching and non-teaching staff to the Principal. The Principal goes through it and gives his remarks and suggestion for the improvement if any. The self-appraisal form includes aspects such as: a) Teaching methods adopted b) Innovative practices carried out. c) Regularity and punctuality. d) Extracurricular participation e) Suggestions for improvement in self competency. f) Research Contributions. There is no performance appraisal system for non – teaching staff. However the Principal conducts their meetings whenever required and guides them.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution believes in fair financial transactions. Every year, a financial external and internal audit is carried out by Karmarkar Naik and Associates Ratnagiri. Receipts and payments are properly and correctly shown in the account books. This is verified by the auditors during the audit. The books of accounts are maintained properly

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

761240/-

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Parent Body always strives to seek financial assistance from external sources by using its relations. As its results, ministers from the State Government of Maharashtra have visited the campus of the institution with an helping hand. The Principal and the staff are every now and then are guided by the parent body in using the funds for academic and non-academic purposes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Outreach Center for Extension Activities:

With NSS, the center organized extension activities like tree plantation, tricolour rally, celebration of voters day, creation of pits at adopted village, construction of wanrai dams at adopted village, health checkup camp etc.

2. Forum for Achievers Achievement:

It felicitated the faculties in the region for acquiring research qualifications like M. Phil and Ph.D. It felicitated the award winning students too.

3. Forum for Value Education:

Jointly with departments other departments, it celebrated Hindi Din, Social Justice Day, Constitution Day, Kranti Day, Women's Day

4. Department of NSS:

Jointly with outreach center, NSS organized extension activities like tree plantation, tricolour rally, celebration of voters day, creation of pits at adopted village, construction of wanrai dams at adopted village, health checkup camp etc.

5. Fees in Installments:

The College is still reputed for its providing education to girls and the socially and economically deprived sections of society. The college has a tradition of allowing students to pay fees in installments in cases of financial difficulties.

5. MOCK NAAC Pear Team Visit:

The IQAC organized it on 21/03/2023 where Dr. Shubhashri Mukharji from Nagpur updated the faculty with presentation and documentation pertaining to NAAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college follows the guidelines given by the university and the state government. All the departments get student feedback and the Heads of these departments then which are used for improvement if felt necessary. During the pandemic, the college conducted online lectures through google, zoom platforms. Shorter videos were made on specific topics by teachers for the convenience of students and shared on WhatsApp. Teachers were appointed as class coordinators and mentors of each class. These teachers were available 24 X 7 to help students of the class assigned to them in every way. WhatsApp groups of each class were made to share class links, notes, videos related to the syllabus and notices with students. The college developed its own YouTube channel on which programs of the college

were live streamed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution offers various programs to highlight women related issues. It has Women Development Cell which offers general counselling to girl students. The Cell organizes events pertaining to the health, hygiene and empowerment of women. The institution has Health Center which caters for the need of students in regard with their health

File Description	Documents
Annual gender sensitization action plan	https://natucollege.org/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. The Solid Waste Management: Waste management is intended to reduce adverse effects of waste on human health, the environment planetary resources and aesthetics. In the end of every academic year, the waste papers collected from office, examination, and library are sold out to the local vendor through proper channel. The office staff reuses papers printed on one side for their rough work or to print rough drafts of documents thus saving paper. In all 14 dustbins have been fixed at various places in college campus for the collection of solid waste. Apart from this, one cement tank of 04ft. height X 10 ft. sphericity have been used to collect degradable solid waste throughout the year.

2. E Waste Management: The computers if possible are getting repaired instead of being replaced by new one which ultimately reduces the danger of e-waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Department of Marathi:

- **Online Conference on Serials, Dramas, Plot Writing, Direction and Acting**
- **Workshop on Importance of Development of Language & Techniques**
- **Workshop on Writing Skills for Social Media**

Department of Political Science:

- **Workshop on Educational & Social Contribution of Chhtrapati Shahu Maharaj**
- **Essay Writing Competitions on Role of Voter in Democracy & on The Contribution of Youth Freedom Fighters to Indian Freedom Movement & on Celebration of Constitution Day**
- **Celebration of National Voters Day**
- **Slogan Competition on Voter Awareness**

Department of Cultural Activities:

- **Participation in University Yuva Mahotsav**
- **Gandhar Food Festival**
- **Celebration of Days**
- **Gandhar Yuva Mahotsav**

National Service Scheme & Outreach Center:

- **Tree Plantation in 32 Villages in the Region**
- **Tricolour Rally on the occasion of Platinum Jubilee of Indian Freedom Movement**
- **Creation of Pits at adopted village**
- **Guidance Session on Yug Purush Chh.Shivaji Maharaj**
- **Guidance Session on Biodiversity of Konkan & Reserve Forest**
- **Health Awareness Camp for Women**
- **Construction Water Saving Dambs on the Brooks at adopted village**

Women Development Cell:

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

The Department of Political Science jointly with Forum for Value Education celebrated Social Justice Day, Constitution Day. The Department of Library jointly with Forum for Value Education celebrated Teachers Day, Vachan Prerana Day, and Rangnathan Jayanti. The Women Development Cell jointly with Forum for Value Education celebrated Savitribai Phule Jayanti, Womens Day. The department of NSS jointly with Forum for Value Education celebrated NSS day and International Yoga Day. The department of NSS celebrated Platinum Jubilee of India's Freedom Movement by organizing tricolour rally, Patriotic Songs Singing Programme, Mono Acting etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Department of Political Science jointly with Department of History celebrated Social Justice Day; Constitution Day & National Voters Day. The WDC celebrated the Birth Anniversary of Savitribai Phule & International Womens Day. The department of NSS celebrated Independence Day, & Republic Day. The Department of History celebrated 9th August as Kranti Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Reader Award

The students are reluctant in reading books in the library. It had harmed their study causing for their poor performance in examinations and in competitions. BRA brought them in the flow of reading.

In the beginning, the lists of books for extra reading are prepared by teachers and library. It is displayed for students. Students read the book and submit its appreciation to the librarian. Teachers evaluate them and rankers a interviewed. Best reader awardees are announced and given them certificates of appreciation.

BRA has inculcated reading habits among students, increased their participation in various competitions. They have bagged prizes in competitions. They have written their projects at final year very satisfactorily.

Departmental Social Responsibility

All the departments conduct events to create awareness about Indian culture, constitution, Self Help Groups,

government schemes, language orientation. The people came into the main stream.

DSR is implemented in selected area. The events helped the departments to reach to maximum number of natives .

This created healthy bonding among the institution and various social stakeholders. It generated awareness about higher education in the region. Domestic reality of students is understood. The faculty spent their own amount for it

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Best Reader Award

The students are reluctant in reading books in the library. It had harmed their study causing for their poor performance in examinations and in competitions. BRA brought them in the flow of reading.

In the beginning, the lists of books for extra reading are prepared by teachers and library. It is displayed for students. Students read the book and submit its appreciation to the librarian. Teachers evaluate them and rankers a interviewed. Best reader awardees are announced and given them certificates of appreciation.

BRA has inculcated reading habits among students, increased their participation in various competitions. They have bagged prizes in competitions. They have written their projects at final year very satisfactorily.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Mechanism for Planning and Delivery of the curriculum and documentation. 1. At the beginning, academic plan is prepared and displayed in the College campus with. • Number of available Teaching Days • Names and Number of Holidays/Vacation • Examination dates • Festival holidays • Days for Internal Evaluation • Dates for Yuva Mahotsav

2. SOP for curriculum planning and delivery: After admissions , SOP is implemented. • The teachers download their syllabus from the University Website. • It is published on the institution website.• The teachers inform students about the syllabus for their chosen courses.

The Department Heads ensure that the faculty has prepared Teaching Plans for their papers. • A copy of the teaching Planis kept in the departmental records. • After completion of each topic, the Head of the Department signs the Teaching Plan. • The teachers read out the syllabus to the students in the class. 3. Library: • Once library is informed if there are any changes in the syllabus, librarian gets the requirement from each department. • He places order for the required books• The departments are then informed of it. 4. The IQAC monitors the entire procedure. Question banks for thesy llabus are preapared.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.pdffiller.com/jsfiller-desk16/?requestHash=eccbca5c5087804e5af173a4b143532aba4b69cb43b74d4a4f1a640d634e9119&lang=en&projectId=1376323272&loader=tips&MEDIUM_PDFJS=true&PAGE_REARRANGE_V2_MVP=true&isPageRearrangeV2MVP=true&jsf-page-rearrange-v2=true&jsf-new-header=false&routeId=c443db2e3206d969eb59323120d4a48d#c7f4ac60a2e94827bc9b7cf2822a03cb

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college preparesacademic calendar every year before its reopening whichuses specific colour scheme to indicate utilization of the day. Then it is displayed in the staff common room. It shows • Teaching days• Admission Dates • Sundays • Festival Holidays • Celebration Days • Yuva Mahotsav • Days for University Examination • First term/ Second term • The month assigned for each event are adhered to by all the committees. E.g. The annual social day of the college takes place from 21st Dec. to 24th Dec.

College being affiliated to University of Mumbai,a few courses and programmeshave Continuous Internal Evaluation as a part of the course structure. E.g. Foundation Course. Several programmesdo not have mandatory CIE. Still the college has initiated the practice of CIE Methods for evaluationthe studentsas.Periodical tests, Quiz,Presentations,Oral Questions in classroom,Assignments.

Heads of the departments have liberty to choose the preferable method since the student profile changes according to the faculty, intake quality, socioeconomic background of the students and most importantly the number of enrolled students. The records are maintained at the departments. The teachers discuss the results with the students and give feedback for improvement.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/

B. Any 3 of the above

Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

223

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

188

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The various departments conducted events pertaining to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

NSS & Outreach Center for Extension Activities: The events conducted were

Tricolour Rally on the Occasion of Platinum Jubilee of Indian Freedom Movement; Interclass Mono Acting Competition on the Occasion of Platinum Jubilee of Indian Freedom Movement; Road Repairing about 500 Meter at adopted village; Creation of Pits at adopted village; Cleaning of the Premises of Schools at adopted village; Guidance Session on Yug Purush Chh.Shivaji Maharaj; Guidance Session on Biodiversity of Konkan & Reserve Forest; Health Awareness Camp for Women at adopted village; Essay Writing Competition on Voter Awareness; Celebration of National Voter Day; Voter Awareness Programme; Registration Camp for New Voters; Construction Wanrai Bandharas (Water Saving Dambs) on the Brooks at adopted village, Tree Plantation in 32 Villages in the Region

Women Development Cell & Outreach Center for Extension Activities: Workshop on Gender Dynamics in the Development of Higher Education ; Workshop on Health Awareness & Importance of First Aid ; Celebration of Social Justice Day

NSS & Forum for Value Education: Celebration of Social Justice Day

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

226

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

39

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://natucollege.org/weblink/teachers_evaluation_report_2022_2023.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

220

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

226

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every department on its own level finds out the slow learners and engages extra lectures for them. The teachers concerned guide those students the topics difficult and conduct periodical tests, assignments as the result of which their results are enhanced. The advanced learnes are given question banks by the teachers. To facilitate the teaching learning process, E-content was developed by the faculty to their students.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
314	**07**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teachers teach by using maximum number of teaching aids. The topics of teaching are announced in advance before the actual teaching in the class. Group discussion is conducted after

completion of each topic. The list of reference books is given to the students after teaching of the concerned topic. The question bank is given to the students for further preparation. The students are guided for their internal project writing. The periodical tests are conducted and evaluation is made accordingly.

File Description	Documents
Upload any additional information	View File
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has 06 ICT Classrooms which are used for teaching and learning process regularly. The teachers teach through the medium of PPTs to their students. The separate time table for PPT teaching has been prepared stream wise. The e-zone created in the library has been utilized by the students to download their study material. The reprography system in the library assists the students to get their study material in Xerox form. The teachers with their mobile handset have created videos on curricular and extra-curricular topics and have uploaded them on you tube. The teachers have participated in FDPs related to development of e-content. The online mode started during Corona pandemic have been continued in the academic year too. Hence, various online platforms such as google platform, google met, zoom platform are used by the faculty

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.pdffiller.com/jsfiller-desk16/?requestHash=e414f9dc4dae24bd66bf3b7358fbb23170bd5a1018461f692e80a61b350028fc&lang=en&projectId=1

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

`06`

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	*View File*
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	*View File*

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

`07`

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	*View File*

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

`05`

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

07

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college is affiliated to the University of Mumbai and there are a few courses and programmes which have Continuous Internal Evaluation as a part of the course structure. E.g. Foundation Course However, there are several programmes which do not have mandatory CIE. The college has initiated the practice of CIE irrespective of that. The departments use various methods to evaluate the students periodically. • Periodical tests • Quiz, • Presentations • Oral Questions in classroom •Assignments. The college gives liberty to the heads of the departments to choose the preferable method since the student profile changes according to the faculty, intake quality, socioeconomic background of the students and most importantly the number of enrolled students. The records are maintained at the departments. The teachers discuss the results with the students and give feedback for improvement.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All the undergraduate examinations are conducted by the college following University of Mumbai Rules & Regulations. For students internal as well as external examination related grievances are sorted out by using University guidelines. After declaration of results, if the student is not satisfied with his result then

provision of revaluation is applicable for all internal, external and practical examinations. Students will have to apply within the given time for revaluation. The revaluation process is transparent. Masking of answer papers will be done by the college and all such papers are revaluated. If the marks difference is more second revaluation is done. Results of revaluation are declared as early as possible at the college level examination so that students will get justice. Even for copy cases, students are also given a chance to explain their side before an unfair means enquiry committee. ,

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Each department is conscious of the outcomes for their respective papers. Accordingly, the head of every department monitors the process of seeking outcome trough observation of teachings of the teachers in the department and informal feedback from the students. In the beginning of the academic year, the teaching plans are prepared by the teachers. The heads sign the plans concerned after completion of the syllabus mentioned in it. They monitor programme outcomes prepared by the teachers' paper wise. The periodical tests are conducted and evaluation is made of them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The feedback of students is obtained and evaluated regularly. All the teachers concerned are given the copy of feedback received from the students. The heads in their departmental meeting takes

the cognizance of it. The head of the institution also guides the staff in the meeting regarding the feedbacks received.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

48

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://natucollege.org/weblink/teachers_evaluation_report_2022_2023.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The department of NSS & Outreach Center for Extension Activities conducted the events sensitizing students to social issues as: Tree Plantation in 32 Villages in the Region; Tricolour Rally on the Occasion of Platinum Jubilee of Indian Freedom Movement; Interclass Mono Acting Competition on the Occasion of Platinum Jubilee of Indian Freedom Movement; Workshop on IPPB Accounts & Awareness of Various Postal Schemes; Road Repairing about 500 Meter at adopted village; Creation of Pits at adopted village; Cleaning of the Premises of Schools at adopted village; Workshop on Personality Development; Guidance Session on Yug Purush Chh.Shivaji Maharaj; Guidance Session on Biodiversity of Konkan & Reserve Forest; Health Awareness Camp for Women at adopted

village; Essay Writing Competition on Voter Awareness; Celebration of National Voter Day; Voter Awareness Programme; Registration Camp for New Voters; Construction Wanrai Bandharas (Water Saving Dambs) on the Brooks at adopted village

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

779

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

09

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has a sufficient number of classrooms, well-furnished and fully equipped library, NSS office, Sports room and DLLE office. The updated automated library has 12993 books and two reading rooms, one for boys and another for girls separately. We have 05 ICT facility classrooms with projectors, and Wi-Fi connectivity. The college has a common staff room with Wi-Fi connectivity and with a nearly 18 seat capacity having wide ventilation; it is located near the Principal cabin and college office. The college has a separate self-finance office, separate cabin for Principal, a well-equipped Exam Department, with the latest version of computers with Wi-Fi connectivity

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college encourages cultural activities by arranging our alumni trainers in specialized fields to guide and train the

students to participate in cultural activities such as Rangoli, Mehndi, Group dance, literary events, etc. The students use the multipurpose hall for the practice of events. The students use the facilities made available in the Sports Room for practicing sports events. The department of NSS celebrates International Yoga Day in the multipurpose hall by inviting a visiting faculty.

Multipurpose Hall:

The college has a well-structured multipurpose hall of 112X31 square feet having a capacity of 300 seats. The flooring of the stage is wooden so that students do not get injured from any mishap that happens during the performance.

Sports Room:-

The College encourages sports activities along with studies. The college has a well-equipped sports room for boys and girls. The college has a playground for outdoor games. The total area of the playground is 3773.67 square feet. The length of the sports room is 7.60m and the width is 7.20 m. the total space of the sports room is 134.75 square meters (54.72 square feet). The indoor games like Carom, Chess, Table Tennis, and badminton are arranged in the multipurpose hall.

The college encourages indoor as well as outdoor games and has ample space for both types of games. The space and equipment available in sports room and multipurpose hall are adequate for all students who are interested in sports and games.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

395536/-

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: Soul2.0

- **Nature of automation: fully**

- **Version: 2.0**

- **Year of Automation: 2018-19**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

35118

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computers, laptops, scanners, copiers, and a projector are among the IT resources available at the college. Because of the epidemic, the college used Google Workspace to build a virtual learning environment. For the same reason, the college personnel made a concerted attempt to link the students by establishing an email account. The college has an IT infrastructure to meet the needs of students and faculty in order to improve teaching and learning. For the security of students and purpose of monitoring, CCTV cameras are installed in the office, in the examination room, in the UGC network center and in the library. A local area network is used in the computer lab (LAN). In our college in the academic year 2021-22, IT and Wi-Fi facilities are used in the following places. Principal's cabin, Office, Examination Room, UGC Network Center, Library, Computer lab and Common staff room. Examination Room: For students' examination purposes. OSM Center: For paper setting and online paper correction purposes. A Wi-Fi Facility is made available in the library. Number of computers available for the students: 05 in UGC network center, 01 in reading room, 16 in computer lab. The bandwidth of internet connection in the campus: 19 MBPS

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

31

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

572776/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Purchase Committee meets as per the requirement in a year to take note of the equipment and instruments needed in laboratories, sports, furniture, fixtures, and fittings. It calls for quotations from different organizations and purchases goods from the best purchaser. There is regular hardware maintenance for computers and software needed for laboratories, offices, and various departments uploaded as and when needed. The minutes of the meeting have been uploaded on our website at the web link

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

138

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	*View File*
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	*View File*

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

152

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	*View File*

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

344

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

344

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	*View File*
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univ ersity/state/national/internationa l level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has committees to assist the management. The student council of the college is formed according to the provisions of University of Mumbai & Maharashtra State University Act 2016. Students are represented on some of these committees like Cultural , NSS, and DLLE. From the participants of cultural activities, the Committee picks one boy & one girl as Representatives. They assist the committee in encouraging fellow students to participate in various cultural activities, assisting the Committee in planning events or sending students to events to other institutions. One representative for the NSS is assigned to

each unit of 100 students. Our college has one unit, and so one representative. The Principal is nominates two students. Then a General Secretary is elected. The Students Council was very much instrumental in the successful organization of the events in and outside the campus. Also they are involved by the Principal in the decision making process related to them. The University DLLE maintains a center here with one representative for every 20 students on the committee.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni of Dr. Natu College is inseparable from the regular students and other stakeholders . Our past students from the sports department provide coaching and other assistance to the Gymkhana • The alumni from the cultural department provide expert guidance to our students • They give lectures on 'Career Guidance'. The members of the alumni association have regular

interaction with the Principal, the management, and staff members regarding the overall development of the college. • Some of the members of alumni association are also representatives of the CDC and IQAC committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Principal is the head of the institution governing all the curricular and co-curricular committees and the events conducted under them. He conducts and leads all the meetings and gives his guidance for smooth implementation of all the events scheduled in every academic year. As the member of Governing Body of Margtamhane Education Society, he attends all the meetings and provides all the information pertaining to the events scheduled and conducted during each and every academic year. He gets budget sanctioned from the management. He allots the budget to each and every department as per their requirements with the help of IQAC. He takes the review of events conducted and scheduled in the meetings of IQAC, CDC and in the staff meeting. He takes the policy decision of deputing students for the competitions scheduled outside the campus with the help of the concerned committee. He discusses and decides the university events to be organized in the campus and guides the concerned department.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college functions through more than 50 co-curricular and extra-curricular activities. In addition, the CDC and IQAC monitor the processes.

Practice 1 Examination Department: The College constitutes an Examination Committee which is comprised mostly of head of the Departments. The committee for the year 2021-22 has the following members: 1. Mrs. Sangita Katkar Convener 2. Mr. Vikas Mehendale.3. Mr. S.Raje The Committee conducts several meetings throughout the year to manage the process. • In each semester the committee meets to discuss and prepare the time table for the semester end and ATKT examinations. The work is allotted to different members. e.g. printing of papers, preparing the timetable, sitting arrangement, list of supervisors etc.

Practice 2 – IQAC and NAAC Steering Committee In the academic year 2021-22, a separate NAAC Steering Committee was formed by the Principal and Dr. Suresh Sutar as the IQAC coordinator, for preparation of AQAR and 4th Cycle Self Study Report (SSR).

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Curriculum Development

The teachers are encouraged for participation in curriculum development programmes • Faculty worked as BOS/syllabus framing committee members are appreciated and encouraged

1. Teaching and Learning

05 classrooms are equipped with ICT • To make the process more student entered, the teachers are given access to internet. • Internal Evaluation system has been introduced. Skill Development courses are started by some departments. The field visits and study tours have been arranged to give the students handsome knowledge.

1. Examination and Evaluation

The Examination Committee regularly conducts orientation programme for new staff members

1. Library, ICT and Physical

Infrastructure / Instrumentation

Library has organized workshops to train the students to use the online resources The infrastructure is upgraded every year by the parent institute.

1. Admission of Students

The faculties conduct their lectures on higher education in nearby Jr. colleges to motivate the HSC students to seek admissions for UG in our college. Eight junior colleges in the vicinity were contacted by the faculty who gave their guidance lectures there.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Margtamhane Education Society is at the top of the organogram. The Executive Council of the Margtamhane Education Society comes later. Under the Executive Council, the Principal heads the college Development Committee, the IQAC. He also heads the senior

most faculty and administrative staff. Under the senior most faculty, the librarian, the heads of departments and various committees function. The librarian has supporting staff, the heads have faculty members and the committees have coordinators and members. The head clerk heads the administrative system of college The senior clerk and junior clerk assists him. The supporting staff helps the administration.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The new teachers of clock hour basis are given advance salary till they receive their regular salary. Study Leave for Research work/FDP etc. duty leave for participation in seminars, conferences & workshops. Maternity Leave, Paternity leaves are given to all the concerned teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

02-09-2024 01:48:52

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For teaching staff, the college has created a self-appraisal form which is to be filled by all the staff members. . At the end of every academic year, self-assessment form is submitted by each and every member of teaching and non-teaching staff to the

Principal. The Principal goes through it and gives his remarks and suggestion for the improvement if any. The self-appraisal form includes aspects such as: a) Teaching methods adopted b) Innovative practices carried out. c) Regularity and punctuality. d) Extracurricular participation e) Suggestions for improvement in self competency. f) Research Contributions. There is no performance appraisal system for non – teaching staff. However the Principal conducts their meetings whenever required and guides them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution believes in fair financial transactions. Every year, a financial external and internal audit is carried out by Karmarkar Naik and Associates Ratnagiri. Receipts and payments are properly and correctly shown in the account books. This is verified by the auditors during the audit. The books of accounts are maintained properly

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

761240/-

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Parent Body always strives to seek financial assistance from external sources by using its relations. As its results, ministers from the State Government of Maharashtra have visited the campus of the institution with an helping hand. The Principal and the staff are every now and then are guided by the parent body in using the funds for academic and non-academic purposes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Outreach Center for Extension Activities:

With NSS, the center organized extension activities like tree plantation, tricolour rally, celebration of voters day, creation of pits at adopted village, construction of wanrai dams at adopted village, health checkup camp etc.

2. Forum for Achievers Achievement:

It felicitated the faculties in the region for acquiring research qualifications like M. Phil and Ph.D. It felicitated the award winning students too.

3. Forum for Value Education:

Jointly with departments other departments, it celebrated Hindi Din, Social Justice Day, Constitution Day, Kranti Day, Women's Day

4. Department of NSS:

Jointly with outreach center, NSS organized extension activities like tree plantation, tricolour rally, celebration of voters day, creation of pits at adopted village, construction of wanrai dams at adopted village, health checkup camp etc.

5. Fees in Installments:

The College is still reputed for its providing education to girls and the socially and economically deprived sections of society. The college has a tradition of allowing students to pay fees in installments in cases of financial difficulties.

5. MOCK NAAC Pear Team Visit:

The IQAC organized it on 21/03/2023 where Dr. Shubhashri Mukharji from Nagpur updated the faculty with presentation and documentation pertaining to NAAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college follows the guidelines given by the university and the state government. All the departments get student feedback and the Heads of these departments then which are used for improvement if felt necessary. During the pandemic, the college conducted online lectures through google, zoom platforms. Shorter videos were made on specific topics by teachers for the convenience of students and shared on WhatsApp. Teachers were appointed as class coordinators and mentors of each class. These teachers were available 24 X 7 to help students of the class assigned to them in every way. WhatsApp groups of each class were made to share class links, notes, videos related to the syllabus

and notices with students. The college developed its own YouTube channel on which programs of the college were live streamed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution offers various programs to highlight women related issues. It has Women Development Cell which offers general counselling to girl students. The Cell organizes events pertaining to the health, hygiene and empowerment of women. The institution has Health Center which caters for the need of students in regard with their health

File Description	Documents
Annual gender sensitization action plan	https://natucollege.org/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. The Solid Waste Management: Waste management is intended to reduce adverse effects of waste on human health, the environment planetary resources and aesthetics. In the end of every academic year, the waste papers collected from office, examination, and library are sold out to the local vendor through proper channel. The office staff reuses papers printed on one side for their rough work or to print rough drafts of documents thus saving paper. In all 14 dustbins have been fixed at various places in college campus for the collection of solid waste. Apart from this, one cement tank of 04ft. height X 10 ft. sphericity have been used to collect degradable solid waste throughout the year.

2. E Waste Management: The computers if possible are getting repaired instead of being replaced by new one which ultimately reduces the danger of e-waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Department of Marathi:

- **Online Conference on Serials, Dramas, Plot Writing, Direction and Acting**
- **Workshop on Importance of Development of Language & Techniques**
- **Workshop on Writing Skills for Social Media**

Department of Political Science:

- **Workshop on Educational & Social Contribution of Chhtrapati Shahu Maharaj**
- **Essay Writing Competitions on Role of Voter in Democracy & on The Contribution of Youth Freedom Fighters to Indian Freedom Movement & on Celebration of Constitution Day**
- **Celebration of National Voters Day**
- **Slogan Competition on Voter Awareness**

Department of Cultural Activities:

- **Participation in University Yuva Mahotsav**
- **Gandhar Food Festival**
- **Celebration of Days**
- **Gandhar Yuva Mahotsav**

National Service Scheme & Outreach Center:

- **Tree Plantation in 32 Villages in the Region**
- **Tricolour Rally on the occasion of Platinum Jubilee of Indian Freedom Movement**
- **Creation of Pits at adopted village**
- **Guidance Session on Yug Purush Chh.Shivaji Maharaj**
- **Guidance Session on Biodiversity of Konkan & Reserve Forest**
- **Health Awareness Camp for Women**
- **Construction Water Saving Dambs on the Brooks at adopted village**

Women Development Cell:

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Department of Political Science jointly with Forum for Value Education celebrated Social Justice Day, Constitution Day. The Department of Library jointly with Forum for Value Education celebrated Teachers Day, Vachan Prerana Day, and Rangnathan Jayanti. The Women Development Cell jointly with Forum for Value Education celebrated Savitribai Phule Jayanti, Womens Day. The department of NSS jointly with Forum for Value Education celebrated NSS day and International Yoga Day. The department of NSS celebrated Platinum Jubilee of India's Freedom Movement by organizing tricolour rally, Patriotic Songs Singing Programme, Mono Acting etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Department of Political Science jointly with Department of History celebrated Social Justice Day; Constitution Day & National Voters Day. The WDC celebrated the Birth Anniversary of Savitribai Phule & International Womens Day. The department of NSS celebrated Independence Day, & Republic Day. The Department of History celebrated 9th August as Kranti Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Reader Award

The students are reluctant in reading books in the library. It had harmed their study causing for their poor performance in examinations and in competitions. BRA brought them in the flow of reading.

In the beginning, the lists of books for extra reading are prepared by teachers and library. It is displayed for students.

Students read the book and submit its appreciation to the librarian. Teachers evaluate them and rankers a interviewed. Best reader awardees are announced and given them certificates of appreciation.

BRA has inculcated reading habits among students, increased their participation in various competitions. They have bagged prizes in competitions. They have written their projects at final year very satisfactorily.

Departmental Social Responsibility

All the departments conduct events to create awareness about Indian culture, constitution, Self Help Groups,

government schemes, language orientation. The people came into the main stream.

DSR is implemented in selected area. The events helped the departments to reach to maximum number of natives .

This created healthy bonding among the institution and various social stakeholders. It generated awareness about higher education in the region. Domestic reality of students is understood. The faculty spent their own amount for it

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Best Reader Award

The students are reluctant in reading books in the library. It had harmed their study causing for their poor performance in examinations and in competitions. BRA brought them in the flow of reading.

In the beginning, the lists of books for extra reading are

prepared by teachers and library. It is displayed for students. Students read the book and submit its appreciation to the librarian. Teachers evaluate them and rankers a interviewed. Best reader awardees are announced and given them certificates of appreciation.

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File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Webinar on NEP 2020

2. Certificate Courses on Direct Taxation; Soft Skills; Translation; Value Education

3. Workshops on History Writing; Develoment of Leadership Qualities; Digital Banking Security Awareness; Selected Genres of English Literature; Fundamental Rights; Growth in International Trade; Creation of Documentary; Protection of Women;

4. Special Lectues on Language & Literature; Role of Youth in Indian Democracy;

5. National Level Webinars on Agricultural Productivity & Indian Economy; Female Estrangement in Domestic Realm; English Literature

6. Online National Conference on Indian Political Thinkers;

7. Field Visits

8. Seminars on Awareness of Financial Literarcy;

9. Presentation of Research Papers by Students

10. Activities under DSR